

## INFORMED CONSENT

In the view of the recent changes we would like to provide you with the updated consent form regarding processing of your personal data. You can familiarize yourself with our Privacy Policy [here](#).

Federal state autonomous educational institution for higher education National Research University Higher School of Economics will be what is known as the 'Controller' of the personal data or 'HSE' (registration number is 7714030726/ 770101001; registered address: 101000 Moscow, 20 Myasnitskaya).

**We process your personal data on the basis of your consent and in order to fulfill the contact (if applicable).**

<i>What your personal data do we need</i>	<i>Purposes of the processing</i>	<i>Duration of the processing</i>
<i>Name Date of birth Passport details Personal photo Phone number Email Next of kin contacts Address of permanent residence Academic record Medical record</i>	<i>To register student at HSE;  To provide student with an access to internal HSE systems;  To register student at a dormitory;  To issue visa related documents and student ID.</i>	<i>15.02.2019-15.02.2022  Your personal data can be stored for a longer period if there is an appropriate requirement of the public authority.</i>

**We do not collect any special categories of personal data ('sensitive data').**

In case you do not provide us with the information mentioned above we will not be able to enroll you at HSE, provide accommodation at HSE dormitory and access to internal HSE systems, issue visa related documents and student ID, library card, transport card, etc.

Please be reassured that if you do not give us your permission to contact you for marketing purposes it will not affect any other services we provide you with.

All the personal data that we hold will be processed by our staff in the Russian Federation and by the following third parties: Ministry of Internal Affairs, Moscow Social Register, etc.

**As a data subject you have got the following rights:**

1. to request access to your personal data collected by HSE (for example, in case you want to confirm whether your personal data are being processed and/or access the data we hold on you);
2. to request rectification of inaccurate personal data;
3. to request erasure of personal data ( when the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed; when you withdraw your consent and there is no other legal ground for the processing; when the

personal data have been unlawfully processed; when the personal data have to be erased for compliance with a legal obligation);

4. to request restriction of processing (for example, if you have contested its accuracy and while this is being verified by us, or if you have objected to its processing and while we are considering whether it has legitimate grounds to continue to do so);
5. to data portability (so that you can move, copy or transfer this data easily to another data controller);
6. to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal;
7. to lodge a complaint with a supervisory authority (The Federal Service For Supervision Of Communications, Information Technology And Mass Media).

If you want to contact us with questions, complaints or requests concerning processing of your personal data or if you want to withdraw your consent you can do that via email [international.study@hse.ru](mailto:international.study@hse.ru) and we will respond within a month.

**I consent to having HSE collect and process my personal data \_\_\_\_\_** (*signature*)

\_\_\_\_\_ (*full name*)